



STATE OF HAWAII
DEPARTMENT OF EDUCATION
MANOA SCHOOL
3155 MANOA ROAD
HONOLULU, HAWAII 96822

August 11, 2020

On Friday, August 7, 2020, Superintendent Christina Kishimoto announced a modification to school reopening plans for all Oahu public schools to align with new safeguards and restrictions due to the increased numbers of COVID-19 cases on the island. Starting August 17, all Oahu public schools will be implementing full distance models. As this change impacts all of our families, please take note of the following instructions. Here are the three planned phases for Mānoa School.

Phase One: In-Person Training (August 17-20)

Students will have the opportunity to return to campus on one of four days from 8:00 till 11:30 am to meet his or her classroom teacher and to complete teacher-directed tasks to prepare for the implementation of distance learning. Classroom teachers will be emailing families of the day your child can report to campus.

Here are the drop-off locations for the week of August 17-20. Drop off will begin at 7:45 am. All parents, with the exception of Kindergarten parents may escort their child to the classroom. Please do not come on campus prior to this time.

Cafeteria Parking Lot (Grades K, 3 and 4)

Office Parking Lot (Grades 1, 2 and 5)

Do not park in the cafeteria or office parking lot. Limited parking for Kindergarten families escorting children will be available near the dumpsters at the back of the campus.

Manoa School Staff will be positioned in the two drop-off areas to assist students to the right classroom. Please make sure that students are wearing a mask.

Pick-up will occur in the same locations. An optional grab-and-go lunch is available for purchase. The lunch order form is located at https://docs.google.com/forms/d/e/1FAIpQLScb6pE876kVuYqoV0HVgtciQR6-zz3-7z0MNWpJrp1xRh6Kcw/viewform?usp=sf_link After your classroom teacher notifies you of the in-person training day, if you are interested in purchasing a lunch for your child, please complete this form by 4:00 pm Friday, August 14.

All distance learning students will need to have a computer with internet access and a web camera to be used throughout the day without the need to share. As a means to ensure Manoa School students have the right technology to start the year off with distance learning, for families that lack a computer with a web camera or WIFI connectivity, please complete the following application. https://docs.google.com/forms/d/e/1FAIpQLSdWTAnelXpm0OIXoczDL-qy6jAPApAUBETf8b4kDuqVUVezRg/viewform?usp=sf_link

Based upon demand and equity considerations (Free/Reduced Lunch, Special Education, or English Learners), a laptop may be issued out on loan for the duration period of distance learning. Please complete this form by 4:00 pm, Monday, August 17.

Phase Two: Ready to Learn - Distance Learning (August 24-September 11)

For the remainder of the four-week period, full distance learning will be implemented. Staff will report to Mānoa School for continued distance learning instruction. For students already enrolled in 100% distance learning with Acellus, their programming will also start on August 24. Special education services that cannot be provided in a distance learning format will be available in person. Information on in person special education will come in a later email.

Phase Three – Transition back to Campus (September 14)

HIDOE will continue to closely monitor the situation and work with the Governor's Office and the Hawai'i State Department of Health to assess whether or not students can safely return to in-person blended learning models. If distance learning will continue for the remainder of the first quarter of school, an announcement will be made on September 8.

As this change to our reopening plans may impact your decision making process for families in the 100% distance learning option with Acellus, please use the following matrix for any changes.

Distance Learning Matrix		
Students already opted in to Acellus.	Will start Acellus online classes week of August 24 and run through to December 18, 2020.	A student orientation where information about expectations and logging in will be sent at a later date. Families will be given notification first week of December for new opt-in form for second semester.
Students already opted in to Acellus.	Want to switch back to face-to-face option so they can start the year with homeroom peers.	Family will have to email contact@manoaschool.com with a written request to cancel opt-in with Acellus by 4:00 pm Thursday, August 13. After September 11, or date that in-person classes resume, expectation is that student report to school. Student will not be allowed to switch back to Acellus. Option will be homeschool.
Students already opted in to Acellus.	Want to switch back to face-to-face option after August 13 th .	Request will be denied until the start of the spring semester (January 2021)
Students in face-to-face option	Will start online classes week of August 24 through September 11. Scheduled to return back to campus September 14.	
Students in face-to-face option	Want to switch to 100% distance learning with Acellus.	Will allow. Need to fill out opt-in form by 4:00 pm Thursday, August 13. Will have to stay with Acellus till spring semester (January 2021).
Students in face-to-face option	Want to switch to 100% distance learning with Acellus after August 13 th .	Option given to homeschool.
New student registers to Manoa School.	Will be given option between face-to-face or 100% with Acellus.	

To help with the explanation of the changes that have occurred, there will be a Mānoa School online meeting Tuesday, August 11 at 5:30 pm. The connection information is listed below.

Manoa School Reopening Update Meeting

Date: Tuesday, August 11, 2020 5:30 pm

Duration: 1 hour 30 minutes

Meeting URL:

<https://hidoe.webex.com/hidoe/onstage/g.php?MTID=efd2038420412c7395d46f4587c700cbf>

Meeting Password: tigers

Access code: 120 098 0408

Our reopening plan has been updated to reflect new guidance and spells out some additional procedures should face-to-face learning resume. It is located at

https://www.manoaschool.com/uploads/6/2/8/0/6280788/updated_plan_aug_11.pdf

Sincerely,

Ryan Kusuda
Principal